



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
4th Floor Conference Room A
Sunshine Task Force Committee

SPECIAL MEETING HIGHLIGHTS

September 12, 2019

The meeting was called to order at 5:03 p.m.

In Attendance: Mayor John Mirisch, Councilmember Lili Bosse, Charles Aronberg, Mark Elliot, Fred A. Fenster, Marcia Hobbs, Steve Mayer, Ed Sigall, Debbie Weiss, Thomas White

City Staff: Assistant City Manager Nancy Hunt-Coffey, Assistant City Attorney Lolly Enriquez, Director of Community Development Susan Healy Keene, Director of Public Works, Shana Epstein, Chief Information Officer David Schirmer, Abbey Tenn, City Auditor's Department, Records Manager Michael Dunn

1) Public Comment

- a) Members of the public were given an opportunity to directly address the Committee on items not listed on the agenda.

Debbie Weiss expressed that public noticing for projects should be sent by certified mail to the neighbors in the immediate circle surrounding a project.

- **Committee Action:** None taken (open comment period)

2). An invitation was extended for self-introductions to those who have recently joined the Sunshine Task Force and to identify their areas of interest.

Everyone present introduced themselves and shared why they were interested in the Sunshine Task Force.

- **Committee Action:** None taken (item for introductions only)

3). Follow Up from Previous Meetings

- a. Thomas White requested that previous follow up items not drop off future agendas. He also continued with his ongoing request to require Planning Staff to make their calendars public.

- **Committee Action:** All members were open to discuss further.

Ongoing discussion items related to the legislative advocate form followed:

- b. Review of the legislative advocate form regarding who is the applicant (should be the actual owner or entity benefitting from the project)
- c. Revision of the legislative advocate registration form to include penalty of perjury statement that the lobbyists have notified residents impacted by the projects
- d. Add the Assessor's Parcel Number (APN) to the legislative advocate form

Staff presentation: Chief Information Officer David Schirmer

Debbie Weiss: Advocates against a project should not be required to notify neighbors (just the Applicant's advocates); and that the lobbyist form needed to include names of everyone who may benefit from a project.

Mayor Mirisch: if the applicant is an LLC, the names of all managing members/partners should be listed.

Council Member Bosse: Legislative Advocate Form must be completed before commencement of lobbying.

Thomas White requested that the committee be notified when the City Council would be discussing modifications to the ordinance amending the form.

Committee Action: All members were in agreement with all amendments.

- Installation of CART searchable software for public meeting access.
Staff presentation: Chief Information Officer David Schirmer
- Community Development process for projects falling under the retaining walls and/or basement ordinances
Staff presentation: Community Development staff provided update.
- Inclusion of attestation information (that includes listing of violations, team members, investors) on Planning Commission/Council agenda packets

Committee Action: All members were in agreement that the language should include a declaration that under penalty of perjury, the information provided on the registration form is true and correct.

4). Transparency in the Legislative Advocate Administrative Hearing Process

- a. Steve Mayer presented his recommendations for the hearing process.
 - b. The Committee discussed the upcoming Legislative Advocate Registration Violation Administrative Hearing, scheduled for Wednesday, October 2, 2019 at 9:30 a.m. at City Hall Room 280B
 - c. Debbie Weiss mentioned that she was told the public would be permitted to attend the Jason Somers hearing, however, would not be allowed to speak. Committee members requested to know the legal reason(s), and if there were none, felt that the public should be allowed to not only attend the hearings, but also speak.
 - d. Thomas White stated that the hearing rules needed to be posted on City website; and wanted to know when the Hearing Officer's pleading would be made public.
 - e. Mayor Mirisch wanted the hearing televised and public comment allowed.
 - f. Assistant City Attorney Lolly Enriquez indicated that she would follow up with the City Attorney.
- **Staff Update:** Administrative hearing process has been posted on the City's website. The Legislative Lobbyist Administrative Hearing for October 2, was settled by all parties, the public hearing was cancelled.

- 5). Publication of Home Sharing Lawsuits (Airbnb)
 - a. Assistant City Attorney Lolly Enriquez and Community Development Director Susan Healy Keene briefly outlined the City's enforcement process, and indicated that staff also researched Airbnb websites to catch violators.
 - **Committee Action:** press releases need to be released which announced all Airbnb lawsuits. The City's Communications office will be contacted for follow up.
- 6). Community Outreach Plan for Planning Commission Agenda Reports
 - a. Community Development Director Susan Healy Keene suggested that community meetings be held with the project representative, neighbors, and staff, prior to the presentation of residential projects to the Planning Commission, to describe the proposed project, gather information from those in attendance, and to verify that all opinions were fully and publically represented.
 - **Committee Action:** All members were in agreement with conducting the outreach meetings.
- 7). Adjournment – 6:04 p.m.